



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**

FIRST JOB | NEXT JOB | BEST JOB

NORTHWEST REGIONAL WORKFORCE INVESTMENT BOARD

CONNECTICUT YOUTH EMPLOYMENT PROGRAM

PY 2026 – 2027

PERIOD JULY 1, 2026, TO AUGUST 21, 2026

COVER PAGE

ORGANIZATION NAME	
MAILING ADDRESS	
CONTACT PERSON	
CONTACT PERSON TITLE	
TELEPHONE NUMBER	
FEIN NUMBER	
DUNS NUMBER	
FAX NUMBER	
E-MAIL ADDRESS	



PREPARATIONS FOR REQUEST FOR PROPOSALS: SUMMER

Program shall begin no earlier than July 1, 2026, and end no later than August 21, 2026

Program Start Date: _____ Program End Date: _____

Proposed number of slots: _____

Contact Person(s)

Name: _____ Title: _____

Phone: _____ E-mail: _____

Fax: _____

Name: _____ Title: _____

Phone: _____ E-mail: _____

- Youth may work up to 20 hours per week at **\$16.94 per hour**. This is the new minimum wage in CT as of Jan 1, 2026.
- Please note that **70%** of program funding must be dedicated to **youth wages**, **20%** of program funding is dedicated to **administrative cost** and **10%** of **program funding** is for youth support services.
- All awarded contractors shall submit a copy of liability insurance to the Board prior to the start date.

ALL SECTIONS NOTED IN THIS RFP ARE REQUIRED AND MUST BE ADDRESSED.

Program Abstract:

1. Describe your proposed model for implementing a work experience program. For the purposes of this RFP, work experiences are defined as planned, structured learning opportunities taking place in a workplace for a limited duration.

In your response, please address the following:

- a. **Service Delivery:** Detail the specific methodology and narrative for providing these services.
- b. **Worksite Identification:** List the specific worksites or industries you intend to utilize.

Note: Labor standards apply where an employee/employer relationship exists. Grant funds may not be used to fill vacancies resulting from labor disputes or work stoppages.

2. Identify the target group(s) who will be provided with services.

3. Describe the selection and process utilized to assign participants to projects/worksites.

4. Identify your agency's procedures for program monitoring.

