



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
FIRST JOB | NEXT JOB | BEST JOB

**Northwest Regional Workforce Investment Board
Board of Directors Meeting Minutes
Thursday, September 8th, 2022, at 12:00PM
Held In Person at the American Mural Project
90 Whiting St, Winsted, CT 06098
Lunch was provided**

In attendance: J. Vrabely; G. LaCapra; R. Richard; B. Dupont; J. Ryan; G. Pisani; S. Romano; C. D’Orso; C. Rafael; S. Jannetty; L. Gold; E. Berns; S. Mancini; W. Rybczyk; L. McCarthy (on behalf of M. Rooke); J. Mancini (on behalf of N. O’Leary); R. Bassette (on behalf of F. Spagnolo)

Also in attendance: B. Amin; S. Barbieri; S. Domanico; A. Ferrari; J. Reho; D. Serra; A. Wynn

Staff in attendance: C. Awwad; M. Hayden; G. Fonseca; D. Babcock; P. LaRosa;
A. Goncalves; A. Fellows; J. Dunn

Meeting commenced at 12:00pm

- 1. Approval of Minutes from June 9th, 2022 Board of Directors’ meeting**
A motion to approve was made by L. Gold and seconded by G. Pisani. Motion approved.
- 2. NRWIB Committee Reports and Updates:**
 - a. Committees**
 - **Personnel - Giuseppe Pisani**
Nothing was reported.
 - **Youth - Fernando C. Spagnolo**
C. Awwad reported on behalf of F. Spagnolo.
 - **Finance – Dr. William Pizzuto**
C. Awwad reported on behalf of W. Pizzuto.
 - **One Stop - Joseph Wrinn**
Nothing was reported.



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**

FIRST JOB | NEXT JOB | BEST JOB

- **Disability – JoAnn Ryan**
Nothing was reported.
 - b. **DOL – Stephen Romano**
S. Romano gave report.
 - c. **One-Stop Center Director Update – Denise Babcock**
D. Babcock gave report.
 - d. **President & CEO Update – Cathy Awwad**
C. Awwad gave report.
- No motions necessary.
3. **Approval of CT WHISP IWT-22-003 Contract with Forum Plastics, LLC for One Workforce H-1B IWT Program, to provide basic and advanced “Blueprint Reading” training for fourteen (14) employees, in the amount of \$10,460.00, from 09/08/2022 through 12/31/2022**
A motion to approve was made by L. Gold and seconded by J. Ryan. Motion approved.
 4. **Approval of ACI-22-002 Contract with Northwestern Connecticut Community College for Fall Manufacturing Training Program, for twenty (20) students total, in the amount of \$37,612.00**
L. McCarthy (on behalf of M. Rooke) abstained from the vote. A motion to approve was made by J. Ryan and seconded by L. Gold. Motion approved.
 5. **Approval of CT WHISP IWT-22-004 Contract with Inertia Dynamics, LLC/Altra Motion, Inc. for One Workforce H-1B IWT Program, to provide basic and advanced “Blueprint Reading” training for twenty-two (22) employees, in the amount of \$10,890.00, from 10/01/22 through 12/31/22**
A motion to approve was made by L. Gold and seconded by J. Mancini (on behalf of N. O’Leary). Motion approved.
 6. **Approval of WCCI JF-22-001 Contract with Industrial Management & Training Institute for OSHA 30, CORE, basic plumbing, basic HVAC, and basic electrical training program for up to 10 participants, in the amount of \$38,720.00 from 09/08/22 through 12/31/22**
A motion to approve was made by L. Gold and seconded by G. Pisani. Motion approved.
 7. **Approval of ARPA-SLFRF-22-002 Contract with Carroll Building, LLC, for Transitional Housing Authority Workforce Re-Entry Program for Waterbury residents, in the amount of \$81,000.00**



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
FIRST JOB | NEXT JOB | BEST JOB

A motion to approve was made by G. Pisani and seconded by L. Gold. Motion approved.

8. Approval of Professional Services Contract NRWIB-PSC-21-05 with Robert Coatta for WIOA Youth Program Development & Support, in the amount of \$31,900.00, beginning on 03/29/2022 and ending on 06/30/2023

A motion to approve was made by L. Gold and seconded by G. Pisani. Motion approved.

9. Approval of Approval of Revision to ByLaws

A motion to receive and place on file was made by G. Pisani and seconded by L. Gold. Motion approved.

10. Regional Sector Partnership Update

a. EDA Good Jobs Challenge Awarded the NRWIB a total of \$4,435,546.20

i. Manufacturing RSP - \$2,076,881.91

E.Berns gave report.

ii. Healthcare RSP - \$2,358,664.29

A.Goncalves gave report.

No motion necessary.

11. Financial Report – Cathy Awwad, President & CEO

A motion to receive and place on file was made by G. Pisani and seconded by L. Gold. Motion approved.

12. Other Business

No other business was conducted.

13. Adjournment

A motion to adjourn was made by G. LaCapra and seconded by L. Gold at 1:09pm. Motion approved.

***We invited the Board members to stay for the day and join us for our Manufacturing Regional Sector Partnership networking event at 4pm, which included a Virtual Reality Goggles demo. The American Mural Project offered workspace, WiFi, and electrical connections readily available for their convenience.**