



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
FIRST JOB | NEXT JOB | BEST JOB

**EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, February 3rd, 2021 at 8:00 AM**

VIA Virtual Conference Video Call at:

<https://global.gotomeeting.com/join/848091629>

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 848-091-629

Participating: C. Awwad, B. Dupont, M. Hayden, G. LaCapra, J. Pisani, J. Ryan, P. Smithwick, F. Spagnolo, J. Vrabely, J. Wrinn, S. Mertz, A. Goncalves.

Meeting Commenced at 8:01 AM

- 1. Approval of Executive Committee Meeting Minutes from January 6th, 2021**
A motion to approve was made by J. Wrinn and seconded by P. Smithwick. Motion approved.
- 2. Approval of Modification No. 1 to 2019-2022 MOU/IFA with the Department of Labor**
A motion to approve was made by P. Smithwick and seconded by G. LaCapra. Motion approved.
- 3. Approval of MASC CYEP-20-011 Contract Amendment for an additional \$6,183.44, from \$4,582.80 to \$10,766.24**
A motion to approve was made by J. Wrinn and seconded by P. Smithwick. Motion approved.
- 4. Approval of Policy: Guidelines Regarding Basic Skills Assessment**
A motion to approve was made by G. LaCapra and seconded by P. Smithwick. Motion approved.
- 5. Finance Update**
No motion necessary.
- 6. Other Business**
*Under discussion, C. Awwad informed the committee that the workforce boards got together, applied, and were successfully granted a \$10,000,000 H1B grant for entry level workers.
- 7. Adjournment**
A motion to adjourn was made by J. Wrinn and seconded by P. Smithwick at 8:20 A.M. Motion approved.