



**NORTHWEST REGIONAL  
WORKFORCE INVESTMENT BOARD**  
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**ANNUAL MEETING FOR THE CONSORTIUM EXECUTIVE  
COMMITTEE OF LEAD ELECTED OFFICIALS  
MEETING MINUTES**

**Wednesday, June 8, 2022, at 11:00 AM**

**Held in person at Wyndham Southbury, 1284 Strongtown Road, Southbury, CT, 06488**

*Participating: Mayor Neil M O’Leary, Mayor Pete Bass, Mayor Elinor Carbone, Mayor N. Warren “Pete” Hess, and Mayor Dean Esposito.*

*Also in attendance: Cathy Awwad, Mike Hayden, and Susan Mertz.*

**The meeting commenced at 11:05 am.**

**1. Review and Approval of Minutes from June 3, 2021**

A motion to approve was made by D. Esposito and seconded by E. Carbone. Motion approved.

**2. Approval of Contracts**

- a. JFES – \$1,462,111.00
- b. WIOA - \$4,148,735.00
- c. CYEP - (Tentative)
- d. DCF - \$80,500.00

**\*Pending issuance from the Connecticut Department of Labor. Funding levels may vary.**

A motion to approve was made by D. Esposito and seconded by E. Carbone. Motion approved.

**3. Approval of Subcontracts:**

**a) JFES:**

- 1. TBICO - \$85,183.00**
- 2. Marrakech, Inc - \$112,351.00**

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.



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**b) WIOA Out-of-School Youth:**

- 1. Naugatuck Valley Community College - \$284,236.00**
- 2. Northwestern Connecticut Community College – \$231,840.74**

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.

- 4. Approval of Update to 4-year Local Plan – Updated attachment at the following link:**  
[https://www.nrwib.org/application/files/2516/5410/7899/NRWIB\\_Modified\\_Local\\_WIOA\\_Plan\\_Draft\\_For\\_Public\\_Comment.pdf](https://www.nrwib.org/application/files/2516/5410/7899/NRWIB_Modified_Local_WIOA_Plan_Draft_For_Public_Comment.pdf)

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.

- 5. Approval of Contract with Career Resources for WIOA Career Services and JFES Case Management – \$2,166,182.00**

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.

- 6. Approval of One-Stop Operator Contract: Northwest CT Chamber of Commerce - \$125,000.00**

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.

- 7. Approval of Annual IFA Amendment for Current MOUs with American Job Center Partners:**

- a. State Department of Education**
- b. Aging and Disability Services (SCSEP)**
- c. CT Department of Labor**
- d. The Workplace – SCSEP**
- e. New Haven Job Corps**
- f. New Opportunities**
- g. Naugatuck Valley Community College**
- h. Northwestern Community College**
- i. The Workplace for Veterans and Families**

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.



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**8. Performance Goals PY 23 – Authority to conduct performance goal negotiations with CT DOL**

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.

**9. Approval of All-Funds Budgets for Program Year 2022-2023**

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.

**10. Approval of Cost Allocation Plan - Please Refer to Bound Notebook**

A motion to approve was made by E. Carbone and seconded by D. Esposito. Motion approved.

**11. Review of Annual Audit Report by Mahoney-Sabol**

A motion to approve was made by P. Bass and seconded by D. Esposito. Motion approved.

**12. Other Business**

**a. CareerCT Update**

**b. Update on US DOL Consolidated Compliance review**

No motion is necessary.

**13. Adjournment**

A motion to adjourn was made by N. O’Leary and seconded by D. Esposito at 11:50 am. Motion approved.

**AJC (R) "A proud partner of America's Job Center Network."**

Department of Labor • Career Resources, INC • Bureau of Rehabilitative Services  
Department of Social Services • Board of Education and Services for the Blind • CT Job Corp Center  
Naugatuck Valley Community College • Northwestern CT Community College  
Bureau of Health/Nutrition Family Services and Adult Education