



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
FIRST JOB | NEXT JOB | BEST JOB

Northwest Regional Workforce Investment Board
Board of Directors Meeting Minutes
September 11th, 2025 at 12PM
249 Thomaston Avenue, Waterbury, CT 06702
Lunch will be provided

In attendance: G. LaCapra, Jr., B. Dupont, R. Richard, J. Pisani, E. Soares, A. Canu, W. Pizzuto, B. Rybczyk, C. Olson, M. Rooke, J. Vrabely, R. Venturino, M. Caffè, M. Palmieri, P. Pernerewski, S. Mancini, T. Shafer

Also in attendance: C. Awwad, S. Mertz, G. Fonseca, DOL staff, P. LaRosa, A. Fellows

1. Approval of Minutes from June 12th, 2025
Approved: J. Vrabely/J. Pisani
2. NRWIB Committee Reports and Updates:
 - a. Committees
 - i. Personnel
 - ii. Youth
 - iii. Finance
 - iv. One Stop Operator
 - v. Disability
 - b. DOL – Michelle Caffè
 - c. Career Resources, Inc. – Pam Collins
 - d. One-Stop Operator Update- Pam LaRosa
 - e. President & CEO Update – Cathy Awwad

Updates provided along with hard copy reports
3. Presentation of Job Development Team Strategies
Presented by Job Development Team
4. Approval of Good Jobs subcontract extensions:
 - a. RSP ITA-23-005 with Griffin Hospital to 03/31/2026
 - b. RSP-ITA-23-006 with Northwest Medical Institute to 03/31/2026
 - c. RSP-ITA-23-007 with MASC to 03/31/2026 & amendment to include “Metal Plating Technician” as a Good Jobs Challenge training pathway.
 - d. RSP-ITA-23-011 with Academy of Medical Training to 03/31/2026
 - e. RSP-ITA-23-0112 with CT State Northwestern to 03/31/2026 & amendment to include “Digital Manufacturing” as a Good Jobs Challenge training pathway

Approved: J. Pisani/M. Palmieri. M. Rooke abstained.
5. Approval of MOA with Staywell Health Center for service integration.
6. Approval of updated All Funds Budget
Approved: M. Palmieri/J. Pisani

7. Financial Report
Provided by S. Mertz
8. Other Business
None
9. Adjournment