



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
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EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, June 2nd, 2021 at 8:00 AM

VIA Virtual Conference Video Call at:

<https://zoom.us/j/95650917697?pwd=L0w1UXF3cJlXei8raDAyWno4NHZVZz09>

Meeting ID: 956 5091 7697

Passcode: 519331

Participating: M. Hayden, B. Dupont, J. Ryan, J. Wrinn, G. LaCapra, J. Vrabely, G. Pisani, F. Spagnolo, P. Smithwick, S. Mertz.

Meeting Commenced at 8:12AM.

- 1. Approval of Executive Committee Meeting Minutes from May 5th, 2021**
A motion to approve was made by J. Wrinn and seconded by B. Dupont. Motion approved.
- 2. Approval of CYEP Summer Youth Employment Contracts:**
 - a. Manufacturing Alliance Service Corp. - \$6,496.50**
A motion to approve was made by J. Ryan and seconded by J. Wrinn. Motion approved.
 - b. Police Activity League of Waterbury, Inc. - \$299,516.48**
A motion to approve was made by J. Ryan and seconded by J. Wrinn. F. Spagnolo abstained from the vote. Motion approved.
 - c. *This item was changed from the second item number 2 below and made item "2c.": City of Torrington CYEP-20-002 Contract Amendment for an additional \$8,476.70, from \$128,647.00 to \$137,123.30**
A motion to approve was made by J. Ryan and seconded by J. Wrinn. Motion approved.
- 2. Approval of City of Torrington CYEP-20-002 Contract Amendment for an additional \$8,476.70, from \$128,647.00 to \$137,123.30**
***This item was added to the first item number 2 above and marked as item "2c."**
A motion to approve was made by J. Ryan and seconded by J. Wrinn. Motion approved.
- 3. Approval of Amendment to the CARES contract for an additional DECD contract - \$896,237.50**
A motion to approve was made by J. Ryan and seconded by J. Vrabely. Motion approved.



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4. Approval of Amendments to DCF contracts:

a. Torrington - \$16,893.59

A motion to approve was made by B. Dupont and seconded by J. Vrabely. Motion approved.

b. Naugatuck - \$18,000.00

A motion to approve was made by J. Ryan and seconded by B. Dupont. Motion approved.

5. Approval of contract with the City of Waterbury for ARPA funds of \$325,000.00 to support services for Youth Employment Program

A motion to approve was made by J. Vrabely and seconded by J. Ryan. Motion approved.

6. Executive Session: Personnel Matters

S. Mertz was asked to exit the meeting and the recording was stopped. A motion to enter the Executive Session was made by J. Ryan and seconded by B. Dupont. Motion approved. The committee entered the Executive Session and personnel matters as were discussed. A motion to exit the Executive Session was made by J. Vrabely and seconded by G. LaCapra. Motion approved.

7. Finance Update

M. Hayden gave the Executive Committee a finance update during item number 6, the Executive Session, and advised the committee that another finance update will be provided to the Full Board of Directors at their meeting scheduled for June 10th, 2021 VIA Zoom.

8. Other Business

No other business was discussed.

9. Adjournment

A motion to adjourn was made by J. Wrinn and seconded by G. LaCapra at 8:35 A.M. Motion approved.

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Department of Social Services • Board of Education and Services for the Blind • CT Job Corp Center
Naugatuck Valley Community College • Northwestern CT Community College
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