



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
FIRST JOB | NEXT JOB | BEST JOB

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday September 4, 2024 at 8:00 AM

Attending: G. LaCapra, J. Wrinn, G. Pisani, W. Pizzuto, B. Dupont, Mitola, R. Richard

Also: C. Awwad, S. Mertz

1. Approval of Minutes from July 10, 2024 Executive Meeting.
Motion/Second: Pizzuto/ Dupont: Approved
2. Approval of NRWIB Client Suspension Policy.
Motion/Second: Dupont/Pizzuto; Approved
3. Approval of Flexible Work Agreement Policy. to Approval of Flexible Work Agreement Policy update.
Motion/Second: Richard/Mitola Approved
4. Approval of TRANSFR's second contract renewal, which will renew on October 16, 2024: \$15,000.00
Motion/Second Richard/ Vrabley Approved
5. RSP-23-009 – 3LANE Marketing – No-cost extension through 10/31/24 to ensure project completion.
Motion/Second: Pisani/Dupont Approved
6. Approval of Lease Agreement for office expansion at 249 Thomaston Ave
Motion/ Second: Wrinn/ Mitola (an amendment was made that included Section 4 E to the lease agreement regarding a Termination Clause) Approved as amended
7. Financial Report- Received and placed on file
8. Other Business: Awwad reference the regional sector partnership event that will be held on September 24th and encouraged all board members to participate.
9. Adjournment. 8:18 am