

CONTRACT SUMMARY PAGE

ACI CONTRACT ACI-21-002

Contracting Agency	Northwest Regional Workforce Investment Board, Inc. 249 Thomaston Avenue Waterbury, CT 06702		
	<i>Name of entity</i>		
Contracting Agency Contact	Catherine N. Awwad, Executive Director	203-574-6971 x 426	catherine.awwad@nrwib.org
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Subrecipient	Manufacturing Alliance Service Corp 173 Interstate Lane Waterbury, CT 06705		FEIN # 06-1370390 DUNS # 964949197
	<i>Name of entity</i>		<i>FEIN/DUNS Number</i>
Subrecipient Contact	Cyndi A. Zoldy, Executive Director	203-574-8285	czoldy@mascttc.com
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Program Activity	Manufacturing Pre-Apprenticeship Training		
	<i>Activity name or classification</i>		
Primary Service Site	173 Interstate Lane		
	<i>Street Address</i>		
	Waterbury	Ct	06705
	<i>City</i>	<i>State</i>	<i>Zip</i>
Organization Type	<input type="checkbox"/> Public Agency <input checked="" type="checkbox"/> Non-Profit Agency <input type="checkbox"/> For Profit Organization		
	<i>Select one option</i>		
Contract Type	<input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Performance <input type="checkbox"/> Other		
	<i>Select one option</i>		
Funding Source	CT Department of Labor, Apprenticeship CT Initiative Public Act No 18-178 funds and CT Youth Employment Program funds.		
	<i>List source of funds</i>		
Contract Period	1/1/2022	6/30/2022	
	<i>Start Date</i>	<i>End Date</i>	
Maximum Funding Amount	\$4,165.20		
	<i>Contract Amount</i>		
CT CORE #	12034-DOL40000-40221		
	<i>CT CORE #</i>		

CONTRACT SUMMARY PAGE

WIOA/JFES CONTRACT WJ-21-001

Contracting Agency	Northwest Regional Workforce Investment Board, Inc. 249 Thomaston Avenue Waterbury, CT 06702		
	<i>Name of entity</i>		
Contracting Agency Contact	Catherine N. Awwad, Executive Director	203-574-6971 x 426	catherine.awwad@nrwib.org
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Subrecipient	Career Resources, Inc. 350 Fairfield Avenue Bridgeport, CT 06604		FEIN # 06-1427945 DUNS # 798971693
	<i>Name of entity</i>		<i>FEIN/DUNS Number</i>
Subrecipient Contact	Scott Wilderman	President & CEO	wilderman@careerresources.org
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Program Activity	Workforce Innovation Opportunity Act (WIOA) Title One Career Services, Jobs First Employment Services (JFES) Case Management for TANF Participants and other NRWIB Programs Case Management.		
	<i>Activity name or classification</i>		
Primary Service Site	249 Thomaston Ave		
	<i>Street Address</i>		
	Waterbury	CT	06702
	<i>City</i>	<i>State</i>	<i>Zip</i>
Organization Type	<input type="checkbox"/> Public Agency <input checked="" type="checkbox"/> Non-Profit Agency <input type="checkbox"/> For Profit Organization		
	<i>Select one option</i>		
Contract Type	<input checked="" type="checkbox"/> Cost Reimbursement <input checked="" type="checkbox"/> Performance <input type="checkbox"/> Other		
	<i>Select one option</i>		
Funding Source	Workforce Innovation Opportunity Act (WIOA) of 2014 (P.L. 113-128) funds and Jobs First Employment Services (JFES) funds of the Connecticut Department of Labor and other funds to the extent of the contract		
	<i>List source of funds</i>		
Contract Period	7/1/2021	6/30/2022	WIOA \$ 1,061,261.00
	<i>Start Date</i>	<i>End Date</i>	JFES \$ 633,416.00
Maximum Funding Amount	\$2,072,864.25		HPOG \$ 16,700.00
			ARES-DOC \$ 18,000.00
			SCSEP \$ 47,996.00
			CARES2 \$ 101,710.00
			CT SAWS \$ 36,400.00
			CT RECOVERS OPIOID \$ 38,985.00
			JOB FUNNEL \$ 63,615.00
			CT WHISP \$ 46,891.25
			Section 3 \$ 3,945.00
			Good Jobs \$ 3,945.00
CFDA # CORE CT#	17.258 WIOA Adult 17.278 WIOA Dislocated Worker 17.259 WIOA Youth		11000-DOL-40000-12212 JFES
	<i>CFDA #</i>	<i>CFDA #</i>	<i>CORE CT#</i>

CONTRACT SUMMARY PAGE

WIOACONTRACT WIOA-21-008

Contracting Agency	Northwest Regional Workforce Investment Board, Inc. 249 Thomaston Avenue Waterbury, CT 06702		
	<i>Name of entity</i>		
Contracting Agency Contact	Catherine N. Awwad, President & CEO	203-574-6971 x 426	catherine.awwad@nrwib.org
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Subrecipient	Workplace Success Group 7750 Okeechobee Blvd Ste 4-455 West Palm Beach, FL 33411		FEIN # DUNS #
	<i>Name of entity</i>		<i>FEIN/DUNS Number</i>
Subrecipient Contact	Karen Hines	(203) 757-4103	karen@karenhindsseminars.com
	<i>Name</i>	<i>Phone</i>	<i>e-mail</i>
Program Activity	Leadership Training		
	<i>Activity name or classification</i>		
Primary Service Site	249 Thomaston Ave		
	<i>Street Address</i>		
	Waterbury	CT	06702
	<i>City</i>	<i>State</i>	<i>Zip</i>
Organization Type	<input type="checkbox"/> Public Agency <input type="checkbox"/> Non-Profit Agency <input checked="" type="checkbox"/> For Profit Organization		
	<i>Select one option</i>		
Contract Type	<input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Performance <input type="checkbox"/> Other		
	<i>Select one option</i>		
Funding Source	Workforce Innovation Opportunity Act (WIOA) of 2014 (P.L. 113-128) funds and Jobs First Employment Services (JFES) funds of the Connecticut Department of Labor and other funds to the extent of the contract		
	<i>List source of funds</i>		
Contract Period	8/1/2021	6/30/2022	
	<i>Start Date</i>	<i>End Date</i>	
Maximum Funding Amount	\$38,000.00		
	<i>Contract Amount</i>		
CFDA #	17.259		
	<i>CFDA #</i>		

Amendment # 1: To increase maximum funding from \$18,000.00 to \$38,000.00 by including an additional \$20,000.00 Workforce Innovation Opportunity Act (WIOA) of 2014 (P.L. 113-128) funds and Jobs First Employment Services (JFES) funds of the Connecticut Department of Labor
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Earth Environmental Consultants, LLC.

11 Norden Place, Unit 14, Norwalk, CT 06855 Office: (203) 831-8911 Fax: 203-286-7997 Cell: (203) 216-6744; E-mail: earthenvironment@aol.com

November 23, 2021

Mr. Joe Diorio
Program Consultant/ Compliance Officer
Northwest Regional Workforce Investment Board
249 Thomaston Avenue, Waterbury CT 06702
Phone: (203) 574-6971 ex. 434
Fax (203) 573-8951
Email: joe.diorio@nrwib.org

Re: Training Services

Dear Ms. Cathy Awwad,
Earth Environmental Consultants, LLC. (*Earth*) is pleased to provide, for your review and approval, this proposal for training services.

1.0 INTRODUCTION

Earth is an environmental training provider and consulting firm positively impacting its clients' profitability through strategic management in environmental consulting services and as a training provider. At Earth we are committed to provide our customers with the finest products backed by consistent top quality service. This commitment to you drives everything we do.

2.0 SCOPE OF WORK

The scope of work will be performed by Earth's consultant representatives, who are certified Training Provider by the state of Connecticut Department of Public Health, EPA and OSHA.

TASK 1 – 32 Hrs. Lead Worker Initial Training (In English & Spanish)

The Lead Abatement Worker Initial training course includes a minimum of 32 training hours, with a minimum of 10 hours devoted to hands-on training (the above hours do not include time for lunch and 2 breaks). The training curriculum includes all the topics required by CT DPH Standard. Successful completion of the training shall be demonstrated by achieving a score of at least seventy percent on the examination. The examination is comprised of one hundred multiple choice questions. Students will receive a certification of training.

TASK 2 – 32 Hrs. Asbestos Worker Initial Training (In Spanish)

The Asbestos Abatement Worker Initial Training Course is 32 Hours of training that includes lectures, demonstrations, at least 14 hours of hands-on training,

course review, and a written examination. The training curriculum includes all the topics required by CT DPH Standard. Successful completion of the training shall be demonstrated by achieving a score of at least seventy percent on the examination. The examination is comprised of one hundred multiple choice questions. The Students will receive a certification of training.

TASK 3 – OSHA 10 (In Spanish & English)

The training will be in compliance with OSHA 10 Hours Construction Industry Outreach Training Program. The training includes: Introduction to OSHA, Electrical, Subpart (K), Fall Protection, Subpart (M), Struck by, Caught in/between, Personal Protective and Lifesaving Equipment, Subpart (E) Health Hazard in Construction-Silica, Materials Handling, Storage, Use and Disposal, Subpart H, Tools-Hands and Power, Subpart I, Scaffolds, Stairways and Ladders, Subpart (X).

TASK 4 –EPA-LEAD RENOVATION, REPAIR AND PAINTING TRAINING (RRP)

The RRP Course will teach how to comply with the EPA Renovation, Repair and Painting Rule. The training include is 8 hours training that includes 2 hours of hands-on learning which include work area preparation, Health and safety work practice, Personal protective equipment, work area clean up, waste disposal, record keeping, and no-certified workers training. Successful completion of the training shall be demonstrated by achieving a score of at least seventy percent on the examination. The examination is comprised of one twenty five (25) multiple choice questions. The student must pass the final exam with a minimum of 70%. Students will receive a certification of training.

TASK 5 – 40 Hrs. Hazwoper Initial Training (In Spanish & English)

The 40-Hours Hazardous Waste & Emergency Respond Training (HAZWOPER) includes the review of Legislation and standards, toxicology and chemistry, informational resources/hazard recognition, container and labeling in transportation of hazardous waste, compatibility of hazardous materials and hazardous wastes. Also, safety and hazmat incidents, confined spaces, incident management structure, surveying the incident, safety work practice, personal protective equipment, HAZMAT spill control, emergency response plan, decontamination, and termination procedures. Successful completion of the training shall be demonstrated by achieving a score of at least 70% on the examination. The examination is comprised of fifty (50) multiple choice questions. Students will receive a certification of training.

Task 6 - 8 Hrs. Confined Spaces in Construction

The employer must provide training to each employee, whose work in confine spaces, the objective of the training is that the student will get the understanding, knowledge, and skills necessary for the safe performance of the

duties to work in a permit require and no permit requires confined spaces and required record keeping. This training must result in an understanding of the hazards in the permit space and the methods used to isolate, control or in other ways protect employees from these hazards, and for those employees not authorized to perform entry rescues, in the dangers of attempting such rescues

Task 7 - 8 Hrs. Respiratory Certification

The training will satisfy the requirements of OSHA respiratory protection standards. The training will include the following:

- Why the respirator is necessary and how improper fit, usage, or maintenance can compromise the protective effect of the respirator;
- What the limitations and capabilities of the respirator are;
- How to use the respirator effectively in emergency situations, including situations in which the respirator malfunctions;
- How to inspect, put on and remove, use, and check the seals of the respirator;
- What the procedures are for maintenance and storage of the respirator;
- How to recognize medical signs and symptoms that may limit or prevent the effective use of respirators.

3.0 COST OF PROPOSAL

TASK 1 – 32 Hrs. Lead Worker Initial Training (In English & Spanish)

Price: \$7,500.00 (Maximum 25 students)

TASK 2 – 32 Hrs. Asbestos Worker Initial Training (In Spanish)

Price: \$7,500.00 (Maximum 25 students)

TASK 3 – OSHA 10 in two days (In Spanish & English)

Price: \$2,500.00 (Maximum 25 students)

TASK 4 –EPA-LEAD RENOVATION, REPAIR AND PAINTING TRAINING (RRP)

Price: \$1,938.00 (Maximum 25 students)

TASK 5 – 40 Hrs. Hazwoper Initial Training (In Spanish & English)

Price: \$8,125.00 (Maximum 25 students)

Task 6 - 8 Hrs. Confined Spaces in Construction (In English & Spanish)

Price: \$1,938.00 (Maximum 25 students)

Task 7 - 8 Hrs. Respiratory Certification (In English & Spanish)

Price: \$1,938.00 (Maximum 25 students)

Total: \$31,439.00

CONDITIONS OF ENGAGEMENT

Earth will perform the scope of work set forth above in a thorough and professional manner consistent with Federal and State of Connecticut Standards. The training will be held in the client's facilities located at 173 Interstate Lane, Waterbury, CT, 06705. The classroom should have the minimum conditions of a classroom. The training schedule will be established by the client and Earth Environmental Consultants, LLC, 30 days before starting date.

ACCEPTANCE

This proposal will be accepted by signing the appropriate spaces below and returning one copy to Earth. We require full payment within thirty (30) days from when the invoice is sent. This proposal is valid for a period of thirty (30) days from the date issued.

Thank you for the opportunity to provide this proposal to Ms. Cathy Awwad. If you have any questions or comments please feel free to contact us at (203) 831-8911.

Sincerely,
Earth Environmental Consultants
(Earth)



Eduardo Meza
President

This proposal for services is hereby accepted and executed by a duly authorized signatory, how by execution here of, warrants that he/she has full authority to act for, in the name of, and on behalf of Ms. Cathy Awwad.

Signature: _____

Title: _____

Date: _____

PERSONAL SERVICES CONTRACT

Agency Work Contract No. NRWIB-PSC-21-04

**WORK CONTRACT FOR OUTREACH AND RECRUITMENT SERVICES
BETWEEN
NORTHWEST REGIONAL WORKFORCE INVESTMENT BOARD
AND
NORTHEAST GROWTH PARTNERS, LLC.**

This Work Contract is made and entered into by and between the Northwest Regional Workforce Investment Board, hereinafter referred to as the "AGENCY", and the below named "CONTRACTOR,"

Contractor Name	<u>Northeast Growth Partners, LLC Evan Berns</u>
Address	<u>210 Kingswood Dr</u>
City, State & Zip Code	<u>Avon, CT 06001</u>
Phone	<u>860-782-1245</u>
Email	<u>evanberns@comcast.net</u>
FEIN#	<u></u>

PURPOSE

The purpose of this Work Contract is to secure technical assistance to the Northwest Next Gen Manufacturing Sector Partnership under the Apprenticeship Connecticut Initiative (ACI) established pursuant to Conn. Gen. Statute Sec. 31-11rr from the Connecticut Department of Labor (CT DOL) on behalf of Northwest Regional Workforce Investment Board.

SCOPE OF WORK

Assist the Convening Team with coordinating Industry Champion Executive Committee to:

- A) develop a shared document that is the four-part deliverable titled "Next Stage of the Regional Campaign", to include
- (1) most needed jobs/careers--maybe build off analysis done by State,
 - (2) podcasts, for promotion of careers in manufacturing
 - (3) video series,
 - (4) options for virtually simulating hands-on manufacturing activities for students,

B) assistant in developing an "ambassadors' package" to be distributed by employers during job plant tours or career awareness days for local high schools

C) Assist the subcommittee of the Core team (Design Team) with the development of the the Regional Advisory Meeting checklist to assure the event meets the employers' expectations.

D) Help create a new XMAP with the landscape of what different manufacturing groups in the region are doing. ie, NW Chamber Manufacturing Coalition, Greater Danbury Manufacturing Council, SMA, etc. to provide a clear and crisp document that makes the case for why this regional partnership is unique and not duplicative of other efforts (and in fact helps elevate them)

E) Participate in and assist in recruitment of additional business champions to also participate in the multi-region manufacturing peer calls (1/6), as well as the metrics call (1/11).

F) assist in recruiting additional industry partners to attend the January 26th tour at UniMetal and lead the discussion regarding “Next Stage” at the networking event that will follo

FINANCIAL OBLIGATION – EFFECTIVE DATES

The contracting party shall be financially obligated from funding under the Apprenticeship Connecticut Initiative (ACI) established pursuant to Conn. Gen. Statute Sec. 31-11rr from the Connecticut Department of Labor (CT DOL) for technical assistance for a maximum funding amount of \$5,000.00 (\$75/hr approximately 5 hours per week for 13 weeks) for the period beginning on Jaanuary 1, 2022 and continuing to the ending date of June 30, 2022 consistent with this contract.

COMPENSATION AND PAYMENT

AGENCY shall pay an amount not to exceed \$5,000.00 for the performance of all things necessary for, or incidental to, the performance of work as set forth in the Scope of Work. CONTRACTOR'S compensation for services rendered shall be based on the following rates or in accordance with the following terms:

Hourly Consultation Rate
\$75 per hour

BILLING PROCEDURES

AGENCY will pay CONTRACTOR upon receipt of properly completed invoices which shall be submitted to the AGENCY bi-weekly. A sample of an acceptable invoice shall be provided to the CONTRACTOR.

Payment shall be considered timely if made by the AGENCY within thirty (30) days after receipt of properly completed invoices. Payment shall be sent to the address designated by the CONTRACTOR.

The AGENCY may, in its sole discretion, terminate the Work Contract or withhold payments claimed by the CONTRACTOR for services rendered if the CONTRACTOR fails to satisfactorily comply with any term or condition of this Work Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Work Contract shall be made by the AGENCY.

CONTRACT MANAGEMENT

The Work Contract Manager for each of the parties shall be the contact person for all communications and billings regarding the performance of this Work Contract.

Work Contract Manager for Contractor is:		Work Contract Manager for AGENCY is:	
Contractor Name:	Northwest Growth Partners, LLC Evan Berns	Agency Name:	Northwest Regional Workforce Investment Board, Inc.
Address:	210 Kingswood Dr.	Address:	249 Thomaston Avenue
City, State, Zip:	Avon, CT 06001	City, State, Zip:	Waterbury, CT 06702
Phone:	860-782-1245	Phone:	(203) 574-6971
Fax:		Fax:	(203) 573-8951
Email Address:	evanberg@comcast .net	Email Address:	catherine.awwad@nrwib.org

ASSURANCES

AGENCY and the CONTRACTOR agree that all activity pursuant to this Work Contract will be in accordance with all the applicable current federal, state and local laws, rules, and regulations.

ENTIRE AGREEMENT

This Work Contract including referenced exhibits represents all the terms and conditions agreed upon by the parties. No other understandings or representations, oral or otherwise, regarding the subject matter of this Work Contract shall be deemed to exist or to bind any of the parties hereto.

APPROVAL

This Work Contract shall be subject to the written approval of the AGENCY'S authorized representative and shall not be binding until so approved. The Work Contract may be altered, amended, or waived only by a written amendment executed by both parties.

THIS WORK CONTRACT, consisting of 3 pages and 0 attachments, is executed by the persons signing below who warrant that they have the authority to execute the Work Contract.

[NORTHWEST GROWTH PARTNERS, LLC)

[NORTHWEST REGIONAL WORKFORCE INVESTMENT BOARD]

Signature

Signature

Evan Burns

Catherine N. Awwad, President & CEO

Title

Title

Date

Date

Northwest Regional Workforce Investment Board, Inc.
Profit & Loss Budget vs. Actual
 July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Budget
Income				
41000 · WIOA	167,576.41	3,427,742.00	-3,260,165.59	4.9%
41200 · WIOA Carry-Over	664,326.87	902,422.66	-238,095.79	73.6%
42000 · JFES	424,028.97	1,623,474.00	-1,199,445.03	26.1%
44000 · WIOA Demo Grants	14,286.50	0.00	14,286.50	100.0%
45000 · Grant Funds-Other	820,099.90	4,100,854.69	-3,280,754.79	20.0%
45500 · Unreserved/Unrestricted	200.00			
45510 · INTEREST EARNED	369.08			
47000 · Youth Employment Programs	1,103,952.89	1,672,565.01	-568,612.12	66.0%
48000 · Good Jobs Ordinance	19,450.76	60,000.00	-40,549.24	32.4%
49000 · US DOL Grants	6,307.07	32,000.00	-25,692.93	19.7%
Total Income	3,220,598.45	11,819,058.36	-8,598,459.91	27.2%
Gross Profit	3,220,598.45	11,819,058.36	-8,598,459.91	27.2%
Expense				
51000 · Salaries	575,852.21	1,186,474.16	-610,621.95	48.5%
55000 · Fringe Benefits	169,367.91	460,937.76	-291,569.85	36.7%
62000 · Rent/Util/Sec/Clean	23,960.72	135,889.98	-111,929.26	17.6%
63900 · Infrastructure Cost Recovery	-2,855.95			
64000 · Telephone	9,626.85	14,978.75	-5,351.90	64.3%
65000 · Advertising/Printing	1,049.76	4,908.00	-3,858.24	21.4%
66000 · Dues & Subscriptions	13,597.50	14,750.00	-1,152.50	92.2%
68000 · Office Supplies/Equipment	5,947.39	46,471.15	-40,523.76	12.8%
68001 · Cost of Meeting	0.00	1,000.00	-1,000.00	0.0%
68500 · IT	14,942.56	53,464.00	-38,521.44	27.9%
69000 · Bank Fees	58.70			
70000 · Postage	582.44	2,852.94	-2,270.50	20.4%
72000 · Travel & Mileage	1,082.84	8,918.70	-7,835.86	12.1%
74000 · Staff Training	699.00	16,864.00	-16,165.00	4.1%
76000 · Insurance	8,649.10	22,711.00	-14,061.90	38.1%
76200 · Outreach/Recruitment	25,095.78	35,029.85	-9,934.07	71.6%
77000 · Consultants	6,863.75	28,028.45	-21,164.70	24.5%
78100 · Prof Services Audit	0.00	9,400.00	-9,400.00	0.0%
78200 · Prof Services Legal	0.00	4,018.00	-4,018.00	0.0%
78300 · Payroll Service	1,815.06	6,700.00	-4,884.94	27.1%
78500 · Purchased Services	0.00	1,301.94	-1,301.94	0.0%
78600 · Purchased Services PSA	8,870.13	24,103.08	-15,232.95	36.8%

9:50 AM

01/03/22

Accrual Basis

Northwest Regional Workforce Investment Board, Inc.
Profit & Loss Budget vs. Actual
July through November 2021

	<u>Jul - Nov 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
79000 · Program Admin	0.00	39,458.91	-39,458.91	0.0%
79999 · Indirect Cost Rate	0.00	323,164.71	-323,164.71	0.0%
80000 · Providers	163,152.30	1,559,102.34	-1,395,950.04	10.5%
80001 · Provider Expense-Other	31,444.80	94,199.00	-62,754.20	33.4%
80002 · Career Services	660,294.29	2,192,961.44	-1,532,667.15	30.1%
80004 · OneStop Operator	34,826.26	125,001.00	-90,174.74	27.9%
80005 · OJT	62,821.03	215,120.00	-152,298.97	29.2%
80006 · Provider Expense-Contracts	1,119,675.06	2,485,197.19	-1,365,522.13	45.1%
80007 · Supportive Services	18,601.32	841,737.03	-823,135.71	2.2%
80009 · Provider Expense-ITA Exception	99,884.95	410,715.25	-310,830.30	24.3%
80010 · Subsequent Year Funding	0.00	919,393.73	-919,393.73	0.0%
81000 · Stipend	6,921.50	126,000.00	-119,078.50	5.5%
83000 · Operational Expenses-(CRI)	82,523.17	408,206.00	-325,682.83	20.2%
90020 · Late Fees	128.70			
Total Expense	<u>3,145,479.13</u>	<u>11,819,058.36</u>	<u>-8,673,579.23</u>	<u>26.6%</u>
Net Income	<u>75,119.32</u>	<u>0.00</u>	<u>75,119.32</u>	<u>100.0%</u>