



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
FIRST JOB | NEXT JOB | BEST JOB

EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, June 5th, 2024, at 8:00 AM

Please join the meeting from your computer, tablet, or smartphone.

<https://us06web.zoom.us/j/89004767785?pwd=v0mBX5tY4lle7l19lv8LLhprgiWP9a.1>

Meeting ID: 890 0476 7785

Passcode: 763007

In Attendance: J. Vrabely, P. Smithwick, J. Wrinn, B. DuPont, J. Ryan, G. LaCapra, Jr., W. Pizzuto, J. Pisani, R. Richard

Also in attendance: C. Awwad, S. Mertz, G. Fonseca, K. Mitola

Meeting commenced: 8:03 AM

1. Approval of Executive Committee Meeting Minutes from May 1st, 2024.
Motion to approve was made by J. Ryan and seconded by W. Pizzuto. Motion carried.
2. Approval of contract with Capital Workforce Partners for Adult Remediation Program for \$507,000 4/29-24 thru 3/30/25.
Motion to approve was made by J. Ryan and seconded by W. Pizzuto. Motion carried.
3. Approval of subcontracts for Adult Remediation Programs: term 6/15/24 thru 3/30/2025
 - a. EdAdvance: Contract AER-23-005: \$68,000.00
 - b. New Milford Adult Education: Contract AER-23-002: \$63,200.00
 - c. Waterbury Adult Education: Contract AER-23-004: \$63,200.00
 - d. Naugatuck Adult Education: Contract AER-23-003: \$63,200.00
 - e. WERACE: Contract AER-23-001: \$63,200.00

Motion to approve was made by W. Pizzuto and seconded by G. LaCapra, Jr. Motion carried.



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4. Approval of Personal Services Contract: Susan Ditcher for WIOA Out of School Youth support at NWCC: \$40,800.00

Motion to approve was made by W. Pizzuto and seconded by B. DuPont. Motion carried.

5. Approval of CYEP Subcontracts:

- a. New Opportunities, Inc.- Torrington-\$158,026.14
- b. Wolcott-\$53,023.65
- c. Police Activity League-\$399,904.46
- d. New Opportunities, Inc.-Waterbury-\$205,600.52
- e. Greater Waterbury YMCA-\$203,180.31
- f. Waterbury Boys and Girls Club-\$33,037.00
- g. Newtown Youth and Families-\$96,744.79
- h. Hoops 4 Life-\$86,000.00
- i. Leadership University-\$43,854.17
- j. Danbury Youth Services-\$125,000
- k. Naugatuck Youth Services-\$157,785.05
- l. Town of New Milford-\$43,501.10

Motion to approve was made by J. Ryan and seconded by G. LaCapra, Jr. Motion carried.

6. Approval of DCF Youth Employment Subcontracts:

- a. Naugatuck Youth Services-\$20,000.00
- b. Danbury Youth Services-not to exceed \$20,000.00
- c. Waterbury Policy Activity League-not to exceed \$20,000.00
- d. New Opportunities- Torrington-\$20,000.00

Motion to approve was made by J. Pisani and seconded by W. Pizzuto. Motion carried.



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7. Approval of CT WHISP contract amendment with Dymax: Modification to extend period of performance (contract term) through January 17th, 2025, to accommodate rescheduled dates for previously approved trainings.

Motion to approve was made by B. DuPont and seconded by W. Pizzuto. Motion carried.

8. Approval of time limited Resolution empowering the Chief Operating Officer to execute certain documents.

Motion to approve was made by G. LaCapra, Jr. and seconded by J. Wrinn. Motion carried.

9. Finance Update

A motion to receive and place on file was made by W. Pizzuto. Motion carried.

10. Other Business

11. Adjournment

Meeting adjourned at 8:25 AM