



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
FIRST JOB | NEXT JOB | BEST JOB

**Northwest Regional Workforce Investment Board
Board of Directors Meeting Minutes
Thursday, March 14th, 2024, at 12:00 PM
In Person at NRWIB
249 Thomaston Ave, Waterbury CT**

In attendance: G. LaCapra, Jr., J. Pisani, E. Hawthorne, M. Rooke, T. Canu, J. Ryan, R. Richard, M. Caffè, D. Serra (Housing Authority Rep), C. Rafael, S. Edwards, D. McInerney, M. Palmieri, S. Mancini, W. Pizzuto

Also in attendance: C. Awwad, G. Fonseca, S. Mertz, P. Collins, P. LaRosa, S. Barbieri, H. Pelletier, S. Domanico, L. White, S. Moulton, R. Venturino

1- Approval of Minutes from Dec 14th, 2023, Board of Directors' meeting.

A motion to approve was made by M. Palmieri and seconded by W. Pizzuto. Motion approved.

2- NRWIB Committee Reports and Updates:

a. Committees

- | | |
|--------------|----------------------|
| • Executive | Joe Vrabely |
| • Personnel | Giuseppe Pisani |
| • Youth | Fernando C. Spagnolo |
| • Finance | Dr. William Pizzuto |
| • One Stop | Joseph Wrinn |
| • Disability | JoAnn Ryan |

b. DOL Update Michelle Caffè

c. Career Resources Inc Update Denise Babcock

d. President & CEO Update Cathy Awwad

3- Review and approval of the updated NRWIB Fiscal Policies and Procedures Manual.

A motion to approve was made by W. Pizzuto and seconded by J. Pisani. Motion approved.

4- Approval of contract amendment with Waterbury Police Activity League for WIOA In-School Youth Program for an additional amount of \$24,859.44 for a total of \$174,859.44 from (03/01/2024 through 06/30/2025).



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**

FIRST JOB | NEXT JOB | BEST JOB

A motion to approve was made by W. Pizzuto and seconded by J. Ryan. Motion approved.

- 5- Approval of increase in funding for WIOA Out of School Youth Program contract with CT State -Naugatuck Valley in the amount of \$43,200.00 for a total of \$528,023.10 from (06/15/2023 through 06/30/2024).

A motion to approve was made by J. Pisani and seconded by W. Pizzuto. Motion approved.

- 6- Approval of contract with The Greater Waterbury YMCA to provide Adult and Pediatric CPR and First Aid Class in the amount of \$2,000.00.

A motion to approve was made by J. Pisani and seconded by W. Pizzuto. Motion approved.

- 7- Approval of contract amendment to add third-year funding with Eastern CT Workforce Investment Board for the CareerConneCT "G.R.E.E.N." project of additional amount of 260,447.00 for a total of \$539,584.00 from (07/01/2022 through 06/30/2025).

A motion to approve was made by M. Rooke and seconded by W. Pizzuto. Motion approved.

- 8- Approval of a contract with the City of Waterbury to serve as the Administrator for Title VI \$70,000 annually.

A motion to approve was made by W. Pizzuto and seconded by J. Pisani. Motion approved.

- 9- Approval of contracts under the RSP Good Jobs Challenge for the duration of 03/24/2024 through 12/31/2025 with encumbrances necessary by 06/30/2025:

- RSP-ITA-23-011 – Academy of Medical Training
- RSP-ITA-23-012 – CT State Colleges – Northwestern

A motion to approve was made by J. Pisani and seconded by W. Pizzuto. Motion approved.

- 10- The approval of contract amendment providing budget adjustment and additional funding to Career Resources, increase of \$21,158.00 from \$2,848,668.00 to \$2,869,826.00 with end date of 06/30/2024.



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**

FIRST JOB | NEXT JOB | BEST JOB

A motion to approve was made by M. Palmieri and seconded by J. Pisani. Motion approved.

11- Approval of Workforce Alliance Green jobs MOA increase of \$16,800.00 from \$138,500.00 to \$155,300.00.

12- Financial Reports.

13- Other Business.

14- Adjournment.