



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**
FIRST JOB | NEXT JOB | BEST JOB

EXECUTIVE COMMITTEE MEETING AGENDA

Wednesday November 5, 2025 at 8:00 AM

Zoom link:

<https://us06web.zoom.us/j/89004767785?pwd=v0mBX5tY4lle7I19lv8LLhprgiWP9a.1>

Meeting ID: 890 0476 7785 | Passcode: 763007

1. Approval of Minutes of October 1, 2025 Executive Committee Meeting.
2. Approval of Youth Program contract budget modifications:
 - a. Greater Waterbury YMCA “The Chair” budget decrease of \$7,648.26 for a new contract total of \$23,131.74.
 - b. Greater Waterbury YMCA CYEP and Year-Round budget increase of \$24,920.98 for a new contract total of \$165,300.52.
 - c. Danbury Youth Services CYEP and Year-Round budget increase of \$25,000 for a new contract total of \$119,407.80.
 - d. Newtown Youth and Family Services CYEP and Year-Round budget increase of \$25,174.66 for a new contract total of \$73,040.66.
 - e. Boys & Girls Club CYEP and Year-Round budget increase of \$19,000 for a new contract total of \$46,988.
 - f. New Opportunities, Inc. CYEP and Year-Round budget increase of \$15,000 for a new contract total of \$177,389.31.
 - g. Naugatuck Youth Services CYEP and Year-Round budget increase of \$5,000 for a new contract total of \$143,885.70.
3. Approval of Rapid Response Layoff Aversion contract budget modifications:
 - a. AiTek Instruments LLC added \$1,978.40 to support additional training costs associated with original scope of work, including lodging, M&I, mileage, training material up to allowable reimbursement rates per instance.



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**

FIRST JOB | NEXT JOB | BEST JOB

- b. UniMetal Surface Finishing added \$5,000 to support IWT enrollments into the MASC Plating Technician Training Program.
 - c. CON-TEC Inc. added \$5,220 to support feasibility study, supplier risk assessment, and industry transition activities in addition to original scope of work.
 - d. Concentric Tool & Manufacturing Co. change to scope of work, total contract amount remains unadjusted.
 - e. The Modern Woman Health and Wellness Center added \$1,285.20 to contract value for the purpose of integrating NABLA AI as a workforce retention / layoff aversion strategy.
4. Approval of WIOA In-School Youth contract budget modification with Waterbury Police Activity League for an increase of \$5,000 for a new contract total of \$166,091.77.
 5. Approval of DCF contract budget modification with Waterbury Police Activity League for an increase of \$20,000 for a new contract total of \$55,000.
 6. Approval of Job Funnel contract with Industrial Management & Training Institute for 224-hour training program to include OSHA 30, CORE, basic plumbing, basic HVAC and basic electrical duration of 11/17/25 through 3/31/26 in the amount of \$41,562.
 7. Approval of Facility Use Agreement between the NRWIB and WESTCONN for Danbury Satellite Office.
 8. Approval of NRWIB Eligible Training Provider List Policy update.
 9. Financial Report
 10. Other Business
 11. Adjournment.

AJC (R) "A proud partner of America's Job Center Network."

Department of Labor • Career Resources, INC • Bureau of Rehabilitative Services
Department of Social Services • Board of Education and Services for the Blind • CT Job Corp Center
Naugatuck Valley Community College • Northwestern CT Community College
Bureau of Health/Nutrition Family Services and Adult Education