



**NORTHWEST REGIONAL  
WORKFORCE INVESTMENT BOARD**  
FIRST JOB | NEXT JOB | BEST JOB

**EXECUTIVE COMMITTEE MEETING MINUTES**

**Wednesday, April 7<sup>th</sup>, 2021 at 8:00 AM**

**VIA Virtual Conference Video Call at:**

**<https://global.gotomeeting.com/join/263528509>**

United States: **+1 (408) 650-3123**

**Access Code: 263-528-509**

***Participating: C. Awwad, M. Hayden, B. Dupont, J. Ryan, J. Wrinn, G. LaCapra, W. Pizzuto, F. Spagnolo, J. Vrabely, S. Mertz.***

***Meeting Commenced at 8:03AM.***

- 1. Approval of Executive Committee Meeting Minutes from February 3<sup>rd</sup>, 2021**  
A motion to approve was made by J. Ryan and seconded by J. Wrinn. Motion approved.
- 2. Approval of addition of new Program to EPTL list – MASC:**  
**Introduction to Plastics                      \$7,220.00**  
A motion to approve was made by J. Ryan and seconded by W. Pizzuto. Motion approved.
- 3. Approval of Amendment #2 to Town of Newtown CYEP-20-005 Contract to increase funding by \$1,059.61 to \$23,424.70**  
A motion to approve was made by J. Ryan and seconded by J. Wrinn. Motion approved.
- 4. Approval of contract with CT Aging and Disability Services for Older Worker Virtual Training Program of \$196,450.00 effective April 1, 2021 – December 31, 2022**  
A motion to approve was made by W. Pizzuto and seconded by J. Wrinn. Motion Approved.
- 5. Approval of contract revision with Waterbury Police Activity League to reduce funding to \$92,965.79 for YouthBuild Program**  
A motion to approve was made by W. Pizzuto and seconded by J. Wrinn. F. Spagnolo abstained from the vote. Motion approved.
- 6. One Stop Committee Recommendation to move into contract negotiations with the Northwest Connecticut Chamber of Commerce for services as the One Stop Operator**  
A motion to approve was made by W. Pizzuto and seconded by B. Dupont. J. Ryan abstained from the vote.



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**7. Approval of a Memorandum of Understanding with the Department of Aging and Disability Services for the Disability Innovation Fund**

A motion to approve was made by J. Wrinn and seconded by W. Pizzuto. Motion approved.

**8. Finance Update**

No motion necessary.

**9. Other Business**

\*Under discussion, C. Awwad addressed the Committee regarding the Cares Act funds, the Recovery Act funds, the Summer Youth Funds, and the funds that are coming into municipalities outside the NRWIB for education, training, etc. C. Awwad stated that in a conversation with the Mayors, it was said that it is vital that the workforce board stay in touch with the lead elected officials in every community about making sure they are aware of everything that the workforce board can provide to them, and that they include us in what they may have coming into their coffers where opportunities can be leveraged. C. Awwad's biggest concern is that the formula money that comes in yearly is going to get put aside and not spent with these other funds coming in, because they might be "easier to access," and the workforce board may have a reduction in expenditures that could eventually cause trouble for the board. C. Awwad communicated this concern to Senator Murphy's office in an email to his new Economic Development Staff and will also send a similar email to Senator Hartley. C. Awwad believes this is something to pay attention to, because two or three years down the line, when these other funds are no longer available, the workforce boards' federal funds could be in jeopardy because they weren't spent. B. Dupont added to the discussion, that on a call related to ARPA with Representative DeLauro and the Chairman of the Transportation Committee, it was relayed that they share the same feelings on the matter. B. Dupont is concerned about when the funds will be available, and how they can best be leveraged in terms of current workforce and future workforce development. C. Awwad stated that the workforce boards are awaiting further direction, but in the meantime, as entities are beginning to plan, she believes it is important that the workforce boards stay connected with each other, collaborate, and leverage their funds. Conversations regarding this matter have already begun, and C. Awwad plans to send an email to all the Mayors of the 41 regions that the NRWIB serves, to make sure they understand that the workforce boards are ready to help, and requesting that they continue to work with the boards and backflow the information they're receiving.

**10. Adjournment**

A motion to adjourn was made by J. Ryan and seconded by J. Wrinn at 8:19 A.M. Motion approved.