



**NORTHWEST REGIONAL  
WORKFORCE INVESTMENT BOARD**  
FIRST JOB | NEXT JOB | BEST JOB

**EXECUTIVE COMMITTEE MEETING MINUTES**

**Wednesday, June 8<sup>th</sup>, 2022, at 8:00 AM**

**Held VIA Virtual Conference Video Call at:**

<https://us06web.zoom.us/j/87007005162?pwd=UVg0aFBrajcxSjFWaFRmd2NQNKkxdz09>

Meeting ID: 870 0700 5162

Passcode: 627322

*Participating: C. Awwad, M. Hayden, G. Pisani (Chair), G. LaCapra, W. Pizzuto, F. Spagnolo, J. Vrabely, P. Smithwick, B. Dupont, J. Wrinn, S. Mertz*

*Meeting Commenced at 8:01 AM*

**1. Approval of Executive Committee Meeting Minutes from May 4<sup>th</sup>, 2022**

A motion to approve was made by P. Smithwick and seconded by J. Wrinn. Motion approved.

**2. Approval of PY 22-23 CYEP Summer Youth Employment Contracts:**

**\*\*Contingent upon state funding**

- a. Town of New Milford - \$29,846.21
- b. Danbury Youth Services - \$137,458.12
- c. Town of Wolcott - \$43,256.48
- d. Naugatuck Youth Services - \$146,775.38
- e. Town of Newtown - \$31,454.49
- f. Greater Waterbury YMCA - \$108,689.01
- g. Boys and Girls Clubs of Greater Waterbury - \$26,815.00
- h. Waterbury Police Activity League - \$212,350.00
- i. New Opportunities Inc.:
  - a. Waterbury - \$120,561.69
  - b. Torrington - \$100,204.33
- j. Manufacturing Alliance of Connecticut – (ACI) – \$16,556.00
- k. \*Boys and Girls Club **PY 21-22** Amendment increasing CYEP contract by an additional \$3,000.00

A motion to approve items 2a., 2b., 2c., 2d., 2e., 2f., 2g., 2i., and 2j. was made by J. Wrinn and seconded by W. Pizzuto. Motion approved. A motion to approve item 2h. was made by B. Dupont and seconded by J. Wrinn, and F. Spagnolo abstained from the vote. Motion approved. A motion to approve item 2k. was made by P. Smithwick and seconded by W. Pizzuto. Motion approved.

**3. Approval of Subcontracts:**

- **JFES:**
  - **TBICO - \$85,183.00**

**AJC (R) "A proud partner of America's Job Center Network."**  
Department of Labor • Career Resources, INC • Bureau of Rehabilitative Services  
Department of Social Services • Board of Education and Services for the Blind • CT Job Corp Center  
Naugatuck Valley Community College • Northwestern CT Community College  
Bureau of Health/Nutrition Family Services and Adult Education



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○ **Marrakech, Inc. - \$112,351.00**

A motion to approve was made by W. Pizzuto and seconded by B. Dupont. Motion approved.

• **NPAC Consulting LLC – for IT services for PY 22-23 not to exceed \$45,000.00**

A motion to approve was made by W. Pizzuto and seconded by G. LaCapra. Motion approved.

**4. Approval of WCCI Job Funnel JF-21-004 Contract for work-based learning carpentry program for up to 10 participants in the amount of \$25,000.00**

A motion to approve was made by F. Spagnolo and seconded by P. Smithwick. Motion approved.

**5. Approval of One-on-One Literacy and Numeracy Tutoring Services Contracts:**

**a. EdAdvance - \$15,000.00**

**b. Naugatuck Adult & Continuing Education – \$31,354.27**

A motion to approve was made by J. Wrinn and seconded by W. Pizzuto. Motion approved.

**6. Approval of License Agreement Amendment with New Opportunities Inc. for AJC office space in Torrington**

A motion to approve was made by B. Dupont and seconded by W. Pizzuto. Motion approved.

**7. Approval of PSC-22-02 Contract with Hearst Media Services LLC, for a 12-month contract to begin July 1<sup>st</sup>, 2022, in the amount of \$49,878.00**

A motion to approve was made by W. Pizzuto and seconded by J. Wrinn. Motion approved.

**8. Approval of Business Services and Employer Engagement Contracts:**

**a. Northwest Connecticut Chamber of Commerce - \$50,000.00**

**b. Greater Danbury Chamber of Commerce - \$50,000.00**

**c. Waterbury Regional Chamber of Commerce - \$50,000.00**

**d. Resource Development Associates - \$50,000.00**

A motion to approve was made by G. LaCapra and seconded by J. Vrabely. Motion approved.

**9. Finance Update**

A motion to receive and place on file was made by W. Pizzuto and seconded by P. Smithwick. Motion approved.

**10. Other Business**

No other business was conducted.

**11. Adjournment**

A motion to adjourn was made by J. Wrinn and seconded by P. Smithwick at 8:22am. Motion approved.