



**NORTHWEST REGIONAL  
WORKFORCE INVESTMENT BOARD**  
FIRST JOB | NEXT JOB | BEST JOB

**REFERENCE FORM**

The below named organization is in the process of responding to a Request for Proposal (RFP) released by the Northwest Regional Workforce Investment Board (NRWIB). This RFP is soliciting Proposals from agencies interested in presenting their experience, capacity, capability, technical and financial qualifications to provide Title I Career Services for Adults, Dislocated Workers and Youth under the Workforce Innovation and Opportunity Act of 2014. One of the RFP requirements is that the proposer must have this form completed by at least two organizations which can comment on the proposer's capacity to provide the services proposed. Please complete and sign the reference form and fax it to 203-573-8951, attention RFP for Title I Career Services-References or sign, scan and email it to: [Jeffrey.Lynes@NRWIB.org](mailto:Jeffrey.Lynes@NRWIB.org)

Proposer Organization: \_\_\_\_\_

Proposer Organization Representative, or Contact Signing for the Organization: \_\_\_\_\_

Title of Authorizing Signature: \_\_\_\_\_

The undersigned certifies that they are authorized to represent the above-named organization: YES NO

Signature:

Date:

**For Completion by the Organization Providing Reference**

Name of Person Completing this Form: \_\_\_\_\_

Title: \_\_\_\_\_

Signature:

Please check all the services provided by the Proposed Organization for your entity below:

- Eligibility Determination
- Assessment
- Development of Individual Service Strategy
- Case Management and Counseling
- Data Entry
- Work Experience
- Citizenship Training
- Other (please describe):

- Occupational Skills Training
- Referral to Training
- Basic Skills Remediation
- GED Preparation
- Job placement
- Job Search Assistance
- Career Pathways