



**Northwest Regional Workforce Investment board
Board of Directors Meeting Agenda
Thursday, June 12, 2025 at 12:00 PM
In-person at NRWIB, 249 Thomaston Avenue Waterbury, CT
Lunch will be provided.**

In Attendance: Mayor Pernerewski, B. DuPont, W. Pizzuto, B. Rybczyk, E. Soares (F. Spagnolo representative), D. Serra (C. D'Orso representative), M. Palmieri, M. Rooke, J. Ryan, J. Pisani, J. Vrabely, J. Wrinn, J. Levros, L. Gold, M. Caffee, M. Palmieri, R. Richard, C. Rafael

Also in attendance: C. Awwad, G. Fonseca, S. Mertz, P. Collins, P. LaRosa, A. Fellows, N. Rosenblatt

1. Review and Approval of Minutes of March 13, 2025 Board meeting.

Motion to approve made by W. Pizzuto and seconded by J. Vrabely. Approved.

2. Election of Officer to fill Secretary vacancy.

Motion to elect Dan Michaud and NRWIB Secretary was made by J. Pisani and seconded by J. Vrabely. Approved.

3. NRWIB Committee Updates

- a. Executive | *George LaCapra, Jr.*
None
- b. Personnel | *Joe Pisani*
None
- c. Youth | *Chief Spagnolo*
None
- d. Finance | *Dr. William Pizzuto*
None
- e. One Stop | *Joe Wrinn*
None
- f. Disability | *JoAnn Ryan*
None
- g. Dept. of Labor | *Michelle Caffee*
Hard copy reports provided to board members. Highlights reviewed.
- h. Career Resources, Inc. | *Pamela Collins*
Hard copy reports provided to board members. Highlights reviewed.
- i. NRWIB President & CEO | *Cathy Awwad*
Deferred to end of meeting.

4. Approval of funding contracts with CT Dept. of Labor:

- a. WIOA- \$3,130,584*
- b. JFES- \$1,476,292*
- c. CYEP- \$1,712,951*
- d. DCF- \$109,103*
- e. Job Funnel- \$338,607*

**Pending issuance from the Connecticut Department of Labor. Funding levels may vary.*

A motion to approve was made by J. Pisani and seconded by W. Pizzuto. Approved.

5. Approval of WIOA Subcontracts:

- a. WIOA Career Services contract with Career Resources, Inc.- \$1,008,091
A motion to approve was made by M. Palmieri and seconded by W. Pizzuto

- b. WIOA Out-of-School Youth contracts:

- i. CT State Community College, Naugatuck Valley- \$399,996.95*
- ii. CT State Community College, Northwestern- \$320,944.66*

A motion to approve was made by M. Palmieri and seconded by W. Pizzuto. M. Rooke abstained from voting. Approved.

- iii. Waterbury Police Activity League- \$161,091.77*

**Pending issuance from the Connecticut Department of Labor. Funding levels may vary.*

A motion to approve was made by J. Pisani and seconded by W. Pizzuto. E. Soares abstained. Approved.

6. Approval of JFES Subcontracts:

- a. JFES and other Career Services with Career Resources, Inc. - \$1,398,051
- b. JFES Occupational Skills contract with Workplace Success- Not to exceed \$40,000

A motion to approve was made by W. Pizzuto and seconded by J. Vrabely. Approved.

7. Approval of Career ConneCT contract modifications:

- a. No-cost modification of contract between the NRWIB and The Workplace to extend through 6/30/2026 for completion of The Workplace's remaining program outcomes. Total contract amount: \$348,936.97
- b. Modification of contract between the NRWIB and Manufacturing Alliance Service Corp. to extend through 6/30/2026 for training through EWIB-MPI program.
- c. Modification of contract between NRWIB and CT State Naugatuck Valley to extend through 6/30/2026 for training through NRWIB/EWIB G.R.E.E.N. agreement.
- d. Modification of contract between the NRWIB and All State Driving School to:
 - i. Extend through 6/30/2026 for G.R.E.E.N. CDL-funded enrollments.
 - ii. Modify and extend the contract between Capital Workforce Partners and NRWIB for CDL training to 12/31/2025.
- e. Modification of contract between the NRWIB and NETTS to:
 - i. Extend through 6/30/2026 for G.R.E.E.N. CDL-funded enrollments.
 - ii. Modification to extend contract between Capital Workforce Partners and NRWIB for CDL training to 12/31/2025



A motion to approve was made by J. Wrinn and seconded by J. Vrabely. M. Rooke abstained from voting. Approved.

8. Approval of Good Jobs Challenge contracts:

- a. Contract with Greater Danbury Chamber of Commerce for Good Jobs Challenge Program services: 7/1/2025 through 6/30/2026 for a total of \$100,700.00.
- b. Contract with Collaborative Economics for Good Jobs Challenge Program services: 7/1/2025 through 6/30/2026 for a total of \$25,000.00.

A motion to approve was made by W. Pizzuto and seconded by J. Wrinn. Approved.

9. Approval of Memorandum of Understanding -Infrastructure Funding Agreements PY25:

- a. **CT State Dept. of Education- MOU and IFA**
- b. CT State Naugatuck Valley
- c. CT State Northwestern
- d. CT Dept. of Labor
- e. CT Aging and Disability Services
- f. CT Dept. of Social Services
- g. Connecticut Indian Council
- h. The Housing Authority of the City of Waterbury
- i. Manufacturing Alliance Service Corp
- j. CT State Community College- Naugatuck Valley
- k. CT State Community College- Northwestern
- l. Management and Training Corporation/Job Corps
- m. New Opportunities, Inc.
- n. The Workplace- SCSEP
- o. The Workplace- Service for Veterans Families

***Available for review upon request- REFER TO BOUND NOTEBOOK**

A motion to approve was made by J. Wrinn and J. Pisani. C. Rafael, M. Rooke, D. Serra and B. Rybczyk abstained from voting. Approved.

10. Approval of CYEP contracts: PY25

- a. Waterbury Police Activity League- \$ 170,518.18
- b. Greater Waterbury YMCA- \$ 140,379.54
- c. Boys and Girls Club of Waterbury- \$27,988
- d. New Opportunities: Waterbury- \$200,521.31 Torrington - \$ 162,389.31
- e. Danbury Youth Services- \$ 94,407.80
- f. Naugatuck Youth Services- \$ 138,885.80
- g. Town of New Milford- \$ 28,515.39
- h. Newtown Youth and Family Services- \$ 44,866
- i. Town of Wolcott- \$ 29,930.47
- j. Modification of PY 24 DCF and CSSD Summer youth employment contracts:
 - i. Amendment to Waterbury PAL for additional funding ending 6/30/2025
 - o CSSD: additional \$ 10,000 for total of \$ 38,500
 - o DCF: additional \$ 7,500 for total of 42,500



A motion to approve was made by M. Palmieri and seconded by J. Vrabely. E. Soares, B. Rybczyk abstained from voting. Approved.

11. Approval of contract with MASC for the PY25 Summer CYEP Manufacturing program on the amount of \$10,989 from July 1, 2025 through September 30, 2025.

A motion to approve was made by W. Pizzuto and seconded by M. Palmieri. Approved.

12. Approval of engagement letter with Mahoney Sabol for Annual Audit for PY-24.

A motion to approve was made by M. Palmieri and seconded by J. Vrabely. Approved.

13. Approval of Annual Grant of Authority 2025- 2026.

A motion to approve was made by J. Pisani and seconded by M. Rooke. Approved.

14. Designation of “industries with significant labor market demand” for the purpose of funding ITAs in excess of the \$4,000 maximum:

- a. Manufacturing
- b. Healthcare
- c. Environmental Remediation
- d. CDL

A motion to approve was made by M. Rooke and seconded by M. Palmieri. Approved.

15. Determination of “limited funding” status for the purpose of establishing priority of service for training services for PY-25.

A motion to approve was made by W. Pizzuto and seconded by J. Wrinn. Approved.

16. Conditional approval of All-Funds Budgets for Program Year 2025-2026.

A motion to approve was made by J. Pisani and seconded by W. Pizzuto. Approved.

17. Approval of PY25 Cost Allocation Plan – Refer to Bound Notebook

A motion to approve was made by J. Wrinn and seconded by W. Pizzuto. Approved.

18. Approval of updates to NRWIB Fiscal Policy and Procedures

A motion to approve was made by J. Pisani and seconded by W. Pizzuto. Approved.

19. Financial Report

A motion to receive and place on file was made by W. Pizzuto and seconded by M. Rooke. Approved.

20. Open Discussion: Future Priorities

Renee Venturino provided an update about the status of New Haven Job Corps. C. Awwad talked about funding cuts and what the board is doing to mitigate- lowering infrastructure costs moving affiliate offices and reduction of board and subcontractor staff.



**NORTHWEST REGIONAL
WORKFORCE INVESTMENT BOARD**

FIRST JOB | NEXT JOB | BEST JOB

21. Other Business

No other business conducted.

22. Adjournment

Meeting adjourned at 12:50 PM

AJC (R) "A proud partner of America's Job Center Network."

Department of Labor • Career Resources, INC • Bureau of Rehabilitative Services
Department of Social Services • Board of Education and Services for the Blind • CT Job Corp Center
Naugatuck Valley Community College • Northwestern CT Community College
Bureau of Health/Nutrition Family Services and Adult Education